

Regular Meeting Minutes  
Salem Electric Board of Directors

26 October 2021

6:00 p.m.

1. CALL TO ORDER: The virtual meeting of the Salem Electric Board of Directors was called to order by President Bauer. Directors present: Dave Bauer, Joe Van Meter, Jerry Berger, Jeff Anderson, Jan Bargaen, Cindy Condon, and Angie Onyewuchi. Staff members present: Tony Schacher, General Manager; JB Phillips, Engineering and Operations Manager; Chris Kriek, Administrative Services Manager; Britni Davidson, Members Services Manager; Michael Richman, IT Manager; Michele Adkins, Executive Coordinator; and Randi Johnson, Executive Assistant. (A list of the members, employees, and guests in attendance is in the Supplemental Minutes Book.)
2. APPEARANCE OF INTERESTED MEMBERS: A member asked about system reliability during a recent windstorm.
3. MEETING AGENDA: **MOTION** made by Anderson, seconded by Bargaen and **carried unanimously** to approve the Meeting Agenda.
4. CONSENT CALENDAR: **MOTION** made by Berger, seconded by Anderson and **carried unanimously** to approve the Consent Calendar with the removal of Item D – Financial Report.
5. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR: Questions were asked and answered. **MOTION** made by Anderson, seconded by Condon and **carried unanimously** to approve Item D.
6. INFORMATION/ACTION ITEMS:  
Budget Presentation – Information: Staff presented the 2022 proposed budget. Directors will email questions regarding the proposed budget to Schacher via email by November 8. Questions will be addressed at the Budget and Debt/Equity Management Information Session on November 15 and at the November board meeting.
7. MONTHLY REPORTS:  
Department Updates: Staff discussed two recent car-hit-pole accidents, noted that more than \$15,000 in capital credit refunds have been donated to the Round Up program, and that Salem Electric received awards at the 2021 NWPPA Northwest Innovations in Communications conference for its 2020 Annual Report, the Co-op Newsletter, and a photo. Member Services reviewed energy usage data collected from ChargePoint electric vehicle chargers.  
Manager’s Report: Schacher stated that the lobby remains closed although the walkup window is open; the member survey is complete and we are awaiting the results; the 2022 NRECA Youth Tour will take place June 19-24; and October employee service anniversaries were highlighted.  
Schacher requested a review of the bylaws regarding director elections and noted the amount of time that is needed for the preparation, printing, and mailing of the election materials. He also requested a review of board policies regarding contested elections. The board discussed whether to create training opportunities to inform potential candidates about the duties and expectations of directors. The board also discussed whether a member

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should declare the position for which they are running when they obtain a petition packet. Committee meetings will be scheduled.

Schacher reviewed the AMI Impact Summary and noted that the amount of data has been very informative to the Member Services and Engineering & Operations departments. The data will help identify trends and forecast power and equipment needs in the future. The board requested more information at a future board meeting.

Outside Meeting Reports: Van Meter commented on the NRECA Regions 7 & 9 meeting and noted that an amendment proposed by Salem Electric to strike the word "rural" from NRECA Amendment 4—Support for Efforts to Address Rural Poverty was passed. The board also commented on the ORECA annual meeting held October 20 in Salem. At the meeting, Van Meter was appointed to a term as vice president of the ORECA Board. Bargaen noted she has completed training for the Credentialed Cooperative Director Certificate.

8. APPEARANCE OF INTERESTED MEMBERS: A member commented about the electric vehicle charging data and the AMI data.
9. NEW BUSINESS/GOOD OF THE ORDER: None.
10. EXECUTIVE SESSION: The board recessed at 7:52 p.m. and reconvened in Executive Session.

General Manager's Annual Performance Appraisal: As a result of an above average evaluation and his leadership throughout a challenging year, **MOTION** was made by Anderson, seconded by Van Meter and **passed with five in favor and two opposed** to approve a recommendation adjusting the general manager's salary effective January 1, 2022.

11. ADJOURN: With no further business to come before the board, the meeting adjourned at 9:00 p.m.

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Jerry Berger, Secretary/Treasurer

Approved Pursuant to Board Action on  
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 November 23, 2021

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Dave Bauer, President

SALEM ELECTRIC BOARD MEETING AGENDA  
6:00 p.m.                      Tuesday                      October 26, 2021

1. CALL TO ORDER
2. APPEARANCE OF INTERESTED MEMBERS (5 minutes per member)
3. MEETING AGENDA (Approve)
4. CONSENT CALENDAR (Approve)
  - A. Minutes of Prior Meetings
    1. September 28, 2021 Regular Meeting..... 1-4
  - B. Acceptance of new members (214)
  - C. Release of members no longer taking service (220)
  - D. Financial Report..... 5-15
  - E. Engineering & Operations Report .....16-22
  - F. Member Services Report.....23-27
  - G. Director Remuneration Forms .....28-39
5. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR (Approve)
6. INFORMATION/ACTION ITEMS
 

Budget Presentation – Information (Schacher)

  - Budget Detail (Kriek)
  - Capital Budget (Phillips)
  - Information Technology (Richman)
  - Member Services (Davidson)
7. MONTHLY REPORTS
 

Department Updates (Schacher)

Manager’s Report (Schacher)

  - COVID Update
  - Strategic Plan Update

Outside Meetings Reports (Directors)
8. APPEARANCE OF INTERESTED MEMBERS (5 minutes per member)
9. NEW BUSINESS/GOOD OF THE ORDER
10. **EXECUTIVE SESSION (GM Evaluation)**
11. ADJOURN – Next Meeting: November 23, 2021, 6:00 p.m. For upcoming agenda items, refer to the Annual Agenda Items Calendar on Call to Order (Documents, Board Meeting General).