

Regular Meeting Minutes  
Salem Electric Board of Directors

16 December 2020

6:00 p.m.

1. CALL TO ORDER: The Salem Electric Board of Directors virtual meeting was called to order by President Dave Bauer. Directors present: Dave Bauer, Joe Van Meter, Jerry Berger, Jeff Anderson, Jan Bargen, Cindy Condon, and Angie Onyewuchi. Staff members present: Tony Schacher, General Manager; Randi Johnson, Executive Assistant. (A list of the members, employees, and guests in attendance are in the Supplemental Minutes Book.)
2. EXECUTIVE SESSION: The Board immediately convened in Executive Session. At 6:30 p.m., the Board reconvened the regular meeting.
3. APPEARANCE OF INTERESTED MEMBERS: A member asked about power interruptions due to strong winds earlier in the evening.
4. MEETING AGENDA: **MOTION** made by Anderson, seconded by Van Meter and **carried unanimously** approving the Meeting Agenda as presented.
5. CONSENT CALENDAR: **MOTION** made by Anderson, seconded by Berger and **carried unanimously** to approve the Consent Calendar with the removal of items 5.D – Financial Report and 5.F – Member Services Report.
6. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR: Questions were asked and answered. **MOTION** was made by Condon, seconded by Anderson and **carried unanimously** to approve Items 5.D and 5.F.
7. INFORMATION/ACTION ITEMS:
 

2021 Annual Agenda Items Calendar – Information: Schacher is investigating options for a facilitator at the upcoming Strategic Planning Meeting, tentatively scheduled for February 2021. If the meeting cannot be held in person, it will be postponed to a later date. Further discussion regarded the process for directors to add items to meeting agendas.

Appoint Voting Delegates to NRECA Annual Meeting – Action: Bauer appointed **Van Meter** to be the voting delegate at the NRECA and NRTC annual meetings. **Anderson** was appointed voting delegate to the CFC meeting.

Forfeiture of Unclaimed Capital Credits – Action: **MOTION** was made by Anderson, seconded by Berger and **carried unanimously** to approve Capital Retains Resolution No. 12-16-20 as presented. (A copy of the resolution is in the Supplemental Minutes book.)

Bylaw 5.7 – Virtual Board Meeting Attendance – Action: **MOTION** was made by Berger, seconded by Bargen and **carried unanimously** to approve the proposed new bylaw as presented for the membership’s consideration on the 2021 ballot. (A copy of the recommendation is in the Supplemental Minutes book.)

Rate Committee – Revenue Requirements – Information: Anderson stated that information regarding revenue requirements was presented to the committee in November. Additional meetings will take place during the next several months and this information will be used to propose a rate adjustment effective October 2021.

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Electronic Signature Collection – Action: No action taken. Salem Electric will accept electronic signatures on candidate petitions for the 2021 election cycle. Berger stated that the current bylaws do not prohibit electronic signatures on petitions, but that action will be necessary in subsequent years should the Board choose not to accept this type of signature collection.

8. MONTHLY REPORTS:

Department Updates: Schacher reported that a new derrick truck has arrived and that the new "Round Up" program has been very successful. He noted that labor negotiations have begun. Discussion followed regarding the involvement of board members in the negotiations process.

Manager's Report: Salem Electric has suspended disconnects due to the ongoing pandemic; continuing the suspension will be evaluated at the end of the month. Schacher also discussed the Notice of Intent to Sue recently filed by the State of Oregon regarding the Columbia River system. He stated that Oregon consumer-owned utilities are asking Governor Brown to adhere to the collaboration over litigation as she committed to in October.

Strategic Planning Document Update: Schacher reviewed updates on the Strategic Planning Document.

Outside Meeting Reports: Van Meter stated the minutes from the ORECA meeting in November have been forwarded to the board.

9. APPEARANCE OF INTERESTED MEMBERS: A member commented on the discussion regarding electronic signature collections. Another member asked what percentage of capital credits are unclaimed. Schacher noted that it is approximately 8-10 percent.
10. NEW BUSINESS/GOOD OF THE ORDER: Schacher noted that the January board meeting will be held via Zoom.
11. ADJOURN: With no further business to come before the board, the meeting adjourned at 7:55 p.m.

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Jerry Berger, Secretary/Treasurer

Approved Pursuant to Board Action on  
January 26, 2021

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Dave Bauer, President

SALEM ELECTRIC BOARD MEETING AGENDA  
6:00 p.m.                      Wednesday                      December 16, 2020

1. CALL TO ORDER
2. **EXECUTIVE SESSION (Auditor Pre-audit Meeting)**
3. APPEARANCE OF INTERESTED MEMBERS (5 minutes per member)
4. MEETING AGENDA (Approve)
5. CONSENT CALENDAR (Approve)
  - A. Minutes of Prior Meetings
    - November 24, 2020 ..... 1-3
    - November 24, 2020 Executive Session..... 4
  - B. Acceptance of new members (201)
  - C. Release of members no longer taking service (181)
  - D. Financial Report.....5-13
  - E. Engineering & Operations Report .....14-20
  - F. Member Services Report.....21-24
  - G. Director Remuneration Forms .....25-42
6. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR (Approve)
7. INFORMATION/ACTION ITEMS
  - 2021 Annual Agenda Items Calendar – Information (Schacher)..... 43
  - Appoint Voting Delegates – NRECA Annual Meeting; NRTC; CFC – Action (Bauer)
  - Forfeiture of Unclaimed Capital Credits – Action (Schacher) ..... 44
  - Bylaw Review Committee
    - Proposed Bylaw 5.7 Virtual Board Meeting Attendance – Action (Berger)..... 45
  - Rate Committee
    - Revenue Requirements – Information (Anderson)
  - Ad Hoc Committee
    - Signature Gathering Alternatives – Action (Berger)..... 46
8. MONTHLY REPORTS
  - Department Updates (Schacher)
  - Manager’s Report
    - COVID Update
    - 2021 Strategic Planning Meeting Update
  - Strategic Planning Document Update (Schacher)
  - Outside Meeting Reports (Directors)
9. APPEARANCE OF INTERESTED MEMBERS (5 minutes per member)
10. NEW BUSINESS/GOOD OF THE ORDER
11. ADJOURN (Next Meeting: January 26, 2021, 6:00 p.m. For upcoming agenda items, refer to the Annual Agenda Items Calendar on Call to Order (Documents, Board Meeting General).